

MINUTES OF THE
MAUI COUNTY CHARTER COMMISSION

DATE: October 10, 1963

PLACE: Board Chambers, Wailuku, Maui

CALL TO ORDER: 1:35 p.m.

PRESIDING: Masaru Yokouchi, Chairman

MEMBERS PRESENT: Masaru Yokouchi, Chairman
Emil Balthazar
Richard Caldito
William F. Crockett, Vice-Chairman
Cornwell Friel (Molokai)
Shiro Hokama (Lanai)
Nadao Honda
Keith Tester
Thomas Yagi
Charles C. Young, Research Assistant

MEMBERS EXCUSED: C. H. Burnett, Jr.
Harry Kobayashi

OTHERS PRESENT: Department of Public Works:
Masao Sone, County Engineer
Shigeru Sano, Deputy County Engineer
Samuel Wong, Business Manager, Division of
Administrative Services
Takeo Ono, Personnel Assistant
George Silva, Supervisor of Sewer System
Ken Yamada, Supervisor of Building Inspection
John M. Fernandez, Highway Construction & Maintenance Superintendent
Frank I. Silva, Superintendent of Garages
Howard Oshiro, Assistant Superintendent of Garages

Supervisor Soon Oak Lee
Richard Kibe, Administrative Assistant
Mrs. Ed Davis
Mrs. J. Van Zwahlenburg
Robert Johnson, Advertiser Reporter

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ROLL CALL:

There were 9 members present and 2 excused at the regular meeting of the Maui County Charter Commission on October 10, 1963.

MINUTES:

The minutes of the previous meeting held on October 3, 1963 were distributed to the members and approval of said minutes was deferred until the next meeting. Minutes of the meeting held on September 26, 1963 were approved as circulated.

LITERATURE:

The following were distributed to the members of the Charter Commission:

1. Memorandums from Charles C. Young, Research Assistant:
 - a. Supplemental information regarding the Department of Public Works.
 - b. Reprints from two issues of the Honolulu Star-Bulletin relative to the activities of the Hawaii and Kauai Charter Commissions.
2. Information for Charter Commission, together with supplemental data and tables of organization from the various divisions of the Department of Public Works.
3. A Preliminary Report by the Hawaii County Charter Commission.

OLD AND NEW BUSINESS:

Instead of discussing any business at this time, we proceeded with our meeting with the representatives of the various divisions of the Department of Public Works.

GENERAL DISCUSSION:

Department of Public Works:

Mr. Masao Sone, County Engineer, read portions of his report, (Sections of the law applicable to his department, Number of Employees, Appropriation and Source for the Year 1963, and Major Divisions of the Department) to the members of the Charter Commission.

Each division was represented by its head or assistant.

Division of Administrative Services:

Mr. Samuel Wong, Business Manager, read his report which was circulated to the members of the Charter Commission.

Mr. Tester: How would Mr. Wong like to have centralized purchasing?

Mr. Wong: I am afraid I cannot make any comment on it. I am responsible to the department head so I think he would be in a better position to answer that question.

Mr. Sone: On centralized purchasing there are some good phases and some bad phases for our department. If the materials purchased can service all different departments, then centralized purchasing will be fine. In our case there are so many things which are exclusive for our department's use, I think it will hamper our operations.

By centralized purchasing we cannot purchase the materials fast enough and we won't have the figures right away so that we know the cost of the project, or whatever expenditures we have made on the project, so that we can't proceed with the work. That is one of the things, if we go into centralized purchasing, we may lose control of.

Mr. Tester: You have any idea as to how much of your budget goes to materials?

Mr. Wong: About \$350,000.

Mr. Crockett: Why do you think it will hamper your flexibility?

Mr. Sone: What I referred to is that not everybody will be able to get the service of centralized purchasing.

Mr. Balthazar: For example, crushed rock?

Mr. Sone: Yes, bitumuls, or parts of automotive equipment which is within our department.

Mr. Tester: Centralized purchasing is more efficient and labor saving even if it is crushed rock.

Mr. Sone: It can be worked out, but it takes a lot of time to iron out details.

Mr. Crockett: What takes a lot of time to iron out?

Mr. Sone: We will have to work together with the centralized purchasing agent which is not under our control. Very often although we want a certain thing to be within the specification, they might write it in such a way which will not fit our specification.

Mr. Balthazar: Of the \$350,000 that you spend for purchasing materials, what percentage is purchased through bids for your major supplies?

Mr. Sone: If there are many supplies, we will put it out on bid - it can be formal or informal. If it is less than the amount we are authorized, we will go on informal bid.

Mr. Balthazar: You also buy direct without bidding at all?

Mr. Sone: Yes, if the item is non competitive.

Mr. Balthazar: Please explain how you conduct your purchasing.

Mr. Sone: Any item that is competitive we call for bids.

Mr. Crockett: What is your answer as to what percentage is purchased not through bidding?

Mr. Wong: 45% is non competitive and 55% is competitive. That is, on the island here.

Mr. Sone: In a lot of these purchases I sit down and negotiate and try to get the best possible price because we know the material, we know what we buy.

Mr. Tester: Your automotive vehicles and your purchase of tires is quite independent from any other department of the County?

Mr. Sone: We do all the purchasing for our department. In those cases I think centralized purchasing is good. So, as I previously stated, there are both good and bad points in centralized purchasing.

Mr. Crockett: How about the Board of Water Supply - don't they purchase the same type of materials like you?

Mr. Sone: We do all their road repairs so we buy the materials.

Mr. Crockett: At the present time is there any liaison between the departments?

Mr. Sone: That is right. The Board of Water Supply and I very often confer on different problems. As to purchasing by our department to supply the others, no. In the case of lubricants, we have advertised for bids for the whole County and we got prices for them and we abide by them.

Mr. Crockett: How is it working?

Mr. Sone: It works well.

Mr. Crockett: As far as centralized purchasing, you are doing it for fuel and oil products?

Mr. Sone: Yes.

Mr. Young: Along that line, since you advertise for gas and you had competitive bidders, how much is the County of Maui saving each year?

Mr. Wong: About \$16,000 a year.

Mr. Young: Isn't there a rumor that you are the County Purchasing Agent and not just for your department?

Mr. Wong: There is no purchasing agent in the County.

Mr. Young: Are you asked to buy for other departments?

Mr. Wong: Mr. Sone is responsible for the projects of all departments. He is in charge of all purchasing for construction materials of the project. After that project is completed, he steps out of the picture and we won't have anything to do. For instance, the hospital and the gym.

Mr. Young: You don't buy papers or pencils for other departments?

Mr. Wong: We buy office supplies for our own department, not for any other department.

Mr. Yokouchi: Your duties are accounting and purchasing?

Mr. Wong: I am the business manager. We have clerks.

Mr. Yokouchi: Who is in charge of purchasing?

Mr. Wong: We have a Purchasing Clerk.

Mr. Yokouchi: You have a Purchasing Clerk, but does he have the authority to purchase?

Mr. Wong: He has, subject to my approval.

Mr. Yokouchi: In essence that person is not the purchasing authority. You have the authority?

Mr. Wong: Routine purchasing I usually don't bother.

Division of Plans:

Mr. Shigeru Sano, Deputy County Engineer, read his report which was circulated to the members of the Charter Commission.

Mr. Caldito: How many engineers do you have in your office?

Mr. Sano: Four.

Mr. Caldito: How many are licensed?

Mr. Sane: Two. I have a civil engineer and land surveyor's license. Mr. Sano is a structural engineer.

Mr. Caldito: Do you know how many engineers there are in the Board of Water Supply?

Mr. Sane: Two - Mr. Hamada and Mr. Hotta.

Mr. Caldito: Is there any duplication of work where the Water Department has to go and see their water system and you have to go and survey the road and see what can be done?

Mr. Sane: We take care of highways, drainage, sidewalks, and sewers. The Water Board takes care of the water distribution system.

Mr. Caldito: In other words they send one engineer and you send one?

Mr. Sane: Yes, but they have different phases.

Mr. Caldito: Shoma (referring to Mr. Hotta) can go for their department and he also can go for you.

Mr. Sane: That is hard to do because it is two different jurisdictions. Although we work together and have coordination in a lot of things, we are responsible for different things.

Mr. Caldito: Can you tell me the amount of money that was allocated for highway purposes?

Mr. Sane: For general appropriation we had \$903,000.

Mr. Caldito: Only for projects?

Mr. Sane: \$123,000, because some of it we did not use last year.

Mr. Sano: \$123,000 is for projects. Some are let out on bids, some we do.

Mr. Caldito: Then on State projects you let out on bid?

Mr. Sane: On State CIP some of them are let out because they are big projects. County projects we let our staff work on that.

Mr. Caldito: Do you object to merging the two departments?

Mr. Sane: Merging the two engineering sections?

Mr. Caldito: Yes.

Mr. Sane: That will vary. There are many facets that will affect it.

- Mr. Tester: How is it under the Honolulu Charter?
- Mr. Sone: They have a Board of Water Supply to take care only water.
- If you want to join the two engineering sections, I think it will be difficult. If there is a borrowing policy, it may work out; but to put it into one department, there will be a tussle which work should go out first.
- Mr. Caldito: You are connected with the Board of Water Supply. You are also spending a great deal of time with the Planning Commission. With that in mind, I thought you could merge the two departments since you are already familiar with the work. I want to know how we can get an efficient government.
- Mr. Sone: Off hand I cannot give you too much data because there are lots of angles to it.
- Mr. Young: That \$123,000 for new highway construction does not include only highways? Does it include sidewalks, drainage, etc.?
- Mr. Sano: It is for maintaining and resurfacing of roads, bridge repairs, etc.
- Mr. Crockett: How many professional engineers did you have in the department before the Board of Water Supply was split up?
- Mr. Sone: About 5 or 6.
- Mr. Crockett: How many do you have in the two departments now?
- Mr. Sone: In our department there are four engineers. Two are not licensed, but they are college graduates.
- Mr. Crockett: How many in the Board of Water Supply?
- Mr. Sone: To my knowledge, altogether they have five. In our department we have Mr. Sone, Mr. Sano, and four other engineers, who are college graduates, but not licensed. Dan Low is a licensed surveyor.
- Mr. Crockett: With these figures, wouldn't it indicate that we could combine the professional staff?
- Mr. Sano: As far as the professional engineers are considered there may not be any saving by combining. But you may be able to combine the duties. As long as details can be worked out, the combination might be feasible. They do not have a surveying team, but they have their regular maintenance crew. If you are talking about duplication of personnel, there might be a saving, but we do not know. I don't think there will be a saving if we combine the professional staff.
- Mr. Crockett: You think it would be possible to work out a system where you can have the carpenters come out from a certain pool?
- Mr. Sano: I personally think so. It is just a matter of getting organized. It is something like centralized purchasing. I don't know how the details can be worked out, but I believe it can be done.

Mr. Crockett: Is there any duplication of equipment?

Mr. Sone: There is, but that is where we may have to do a lot of purchasing so that we may have enough.

Mr. Balthazar: Does your department maintain the garage of the Board of Water Supply?

Mr. Wong: We do some of their repair work.

Mr. Balthazar: That is where we could save money.

Mr. Sone: We do not have control of their equipment. But we repair for them and we charge them. They do not have a separate garage.

Division of Sewers:

Mr. George Silva, Supervisor of Sewer Systems, read his report as circulated to the members earlier.

Mr. Balthazar: You have 9 employees?

Mr. Silva: Yes.

Mr. Balthazar: Do you also take care of pumping private cesspools?

Mr. Silva: We used to do it but not any more. We turned it over to the road gang.

Mr. Caldito: What is your title now?

Mr. Silva: Supervisor of Sewer Systems.

Mr. Caldito: How many men were there in your department when all the subdivisions came out?

Mr. Silva: Kahului has only one pumping station and we went through the expense of buying new pumps, but the station itself is the same. We increased the size of lines from 18 to 20 inches. We have been taking care of the Dream City increments pretty well. Our biggest problem down there is the Maui Pine cannery.

Mr. Tester: Where does the Maui Pine sewer system go?

Mr. Silva: To our system by the Kahului breakwater.

Mr. Balthazar: Do they charge sewer fees in Honolulu?

Mr. Sone: At one time there was a charge in some areas but they have discarded it.

Mr. Balthazar: Those of us who live in the rural areas are charged fees, whereas people in the lower areas are not charged.

Mr. Sone: That is a thought we have had in our mind for a long time. Sewer charges are difficult to inaugurate.

Mr. Crockett: How much does it cost to operate the Sewer Division?

Mr. Sone: \$63,000.

- Mr. Young: Is there any plan to develop the sewer system in the County of Maui outside of Kahului?
- Mr. Sone: Right now we have completed plans for Lahaina in the B and C sections.

The Chair called for a recess at 2:50 p.m. Meeting was reconvened at 3:10 p.m.

Division of Buildings:

Mr. Ken Yamada, Supervisor of Building Inspection, read his report as circulated to the members of the Charter Commission.

- Mr. Tester: How many employees are there in your department?
- Mr. Yamada: 33.
- Mr. Tester: How many supervisors?
- Mr. Yamada: One assistant and one Supervisor of Maintenance and Repair Work. There are 9 men in the administrative office and 24 in the maintenance section, which is based at the garage.
- Mr. Caldito: How many percent of their time is spent in the maintenance of schools?
- Mr. Yamada: Roughly about 80%.
- Mr. Yokouchi: How many carpenters and painters are there in the Parks Department?
- Mr. Ono: Actually the Parks Department does not come under the Department of Public Works. They have two carpenters and two painters.
- Mr. Yokouchi: Do you know if any other department has its own carpenters?
- Mr. Ono: Yes, the Central Maui Memorial Hospital and the Kula Sanatorium have their own maintenance crew.
- Mr. Yagi: Is there any possibility of combining the maintenance people together under one department instead of the Parks Department having its own and the Department of Public Works having its own under two separate jurisdictions?
- Mr. Balthazar: Why not have the Parks Department within the Public Works Department?
- Mr. Yamada: As far as carpenters, I think it is feasible.
- Mr. Yagi: Is there any feasibility of getting the Parks Department combined with the Public Works Department?
- Mr. Sone: Originally it was under the Public Works Department and later on it was split. That was probably due to insufficient concentration on recreation because public works cannot go into recreation. They can only take care of the facilities. Recreation should be another area. Maintenance and construction could be together.

- Mr. Yokouchi: You think it is an unrelated field?
- Mr. Sone: Yes, recreation is unrelated, but we can do the construction for them. Planning of games, etc., is out of our field.
- Mr. Yagi: On the actual maintenance of the golf course, for instance, can public works take over the department?
- Mr. Sone: I believe we can, but the funds have to go along with that.
- Mr. Yagi: What is the department's position in respect to the maintenance of school buildings? Can they be given to the State?
- Mr. Sone: You mean give the maintenance of schools all to the State? Does that include construction of new buildings?
- Mr. Yagi: Everything.
- Mr. Sone: It is possible. Of course, if they take over the buildings, they have to take care of the transportation of the school children. Right now they are merging the different schools and there is the transportation problem.
- Mr. Yagi: If the State would take over the construction of the school buildings, the money will be given to the State, but the fact is that it can be done.
- Mr. Balthazar: I think the Traffic Department should be in your department. It primarily deals with safety. You know why that was made separate?
- Mr. Sone: That I wouldn't be able to answer.
- Mr. Balthazar: It could be in your department?
- Mr. Yagi: As it is now the Parks Department and the County Engineer's have certain personnel. There might be a duplication of work. If you take over certain functions of the parks operations, can you fit the personnel of the Parks Department to your own department? Is the personnel of the Parks Department necessary or not necessary? For example, take one section of the Parks Department - the maintenance employees of the golf course or the park caretakers - in that respect you will need clerks. Can they be shifted to your department or do you have sufficient personnel in your department who can also handle the work of the Parks Department? Would you need additional help?
- Mr. Sone: If we take over the clerks also, we do not need additional personnel. If we do not take over the clerks on certain phases, it is alright.
- Mr. Crockett: When the Auditor talked to us, he said that each department takes care of its own payroll. How many men take care of the payroll in your department?
- Mr. Wong: One man takes care of all 244 employees.

- Mr. Crockett: Don't you think that this function could be taken over by the Auditor?
- Mr. Sone: In our operation it would be difficult. I don't think that this could be worked out because the payroll for our employees will have to be broken down into certain projects, depending where the employees have been working during the month. An employee may be working for the schools, parks, garage, or road. Let us say he gets a hundred dollars a month; that amount will be broken down.
- Mr. Yokouchi: In other words physically it would be better to have that one person in the Department of Public Works instead of in the Auditor's Office?
- Mr. Sone: Yes.
- Mr. Young: He takes care of one-fourth of the County payroll then?
- Mr. Sone: Yes.
- Mr. Crockett: There is a person in the Auditor's Office who takes care of how much of the budget has been expended daily for that particular appropriation.
- Mr. Ono: The Auditor does it collectively. They do not have an individual breakdown like we do in our department.
- Mr. Yagi: Can a Department of Finance be created to take care of the payroll of the County instead of each department having its own payroll agent?
- Mr. Ono: I think it is feasible.
- Mr. Yokouchi: You are talking about moving this man into the Department of Finance?
- Mr. Sone: Provided they will do the breakdown also.
- Mr. Yagi: As far as we have gone through the different departments, we have found that each department has a clerk who prepares the payroll and submits it to the auditor to make a breakdown. Instead of each department preparing its own payroll, can it be centralized under one department?
- Mr. Sone: Yes, it can be done.
- Mr. Wong: You'll have to bear in mind that each department has only one appropriation. So every month their payroll is being charged to that appropriation.
- Mr. Yagi: Can it be done by giving them all the information?
- Mr. Sone: We would like all the information come back to us so that we can keep our costs down.
- Mr. Crockett: You keep a record of how much is spent? The Auditor is doing the same.
- Mr. Sone: He gets it from us.
- Mr. Crockett: You are doing the same work as his employees?
- Mr. Sone: We do all the basic work, and when we give it to them it is digested.

- Mr. Crockett: In other words the Auditor's would not be able to tell me how much is spent?
- Mr. Sone: They would be able to give you up to a certain time only.
- Mr. Wong: This one man in our department is subject to handle 131 accounts.
- Mr. Crockett: You have to allocate the person's salary?
- Mr. Sone: The Auditor does not have it on a daily basis.
- Mr. Wong: He can tell you as of September, but we have the running records.
- Mr. Yagi: In other words, you want to have daily tab so that you won't go over the appropriation?
- Mr. Sone: Yes.
- Mr. Crockett: Don't you think that record should be kept in the Finance Department instead of in your department?
- Mr. Sone: If he is going to give us the figures which is one month back, it will not be good.
- It may sound repetitive, but the purpose is different. In our case we would like to know so that we would not run over our appropriation.
- Mr. Balthazar: In other words there would be no advantage to transfer the records?
- Mr. Sone: Before we set up our present system many years ago, we used to overrun on our accounts. Therefore, we set up this procedure which has helped us considerably in being able to keep tab. If we are not able to keep tab as we go along, and by the time we get the information that we are running over our appropriation, it may be too late to curtail it. Now we end up within our appropriation or close to it.
- Mr. Crockett: By your knowledge are all departments maintaining this?
- Mr. Sone: I don't know about other departments.
- Mr. Young: Under the present City and County of Honolulu Charter there is a separate Building Department. They have a Building Superintendent appointed by the Mayor. Under a charter, do you think it should remain as is or should we have a separate building department?
- Mr. Sone: It can remain as it is and it also can be a separate department.

Division of Highways:

Mr. John M. Fernandez, Highway Construction and Maintenance Superintendent, read his report as circulated to the members of the Charter Commission.

- Mr. Yagi: This is not related to Mr. Fernandez, but is on the administrative side. As I know, Mr. Sone's boss is the Chairman and Executive Officer. He also has the Public Works Committee Chairman to work with. Who is his boss? The Parks Superintendent has the same setup. I would like to know who he takes orders from.
- Mr. Sone: Usually public works matters are taken up by the Public Works Committee. Whatever that is taken up by this committee comes out as a committee report and is referred to the Board of Supervisors. After the Board takes action on it, we take over and carry out the project.
- Mr. Yagi: Under the present setup the department head has difficulty in administering whatever project there is since he has two masters to serve.
- Mr. Sone: In answer to that, whatever the charter comes out with, and if the type of charter is such that you have a strong mayor type of government, then it should be made in such a way that we will be answerable to one person, instead of being answerable to the elected officials who should be taking care of policies and such.
- Mr. Yokouchi: There is no clean division now?
- Mr. Sone: Yes.
- Mr. Tester: With the Division of Highways there is always a question of refuse disposal. What do you think of the possibilities of having the refuse paid for by the public rather than by the Department of Public Works as a whole?
- Mr. Fernandez: I fully agree with you that the public should pay for the refuse; as such, we are working out a revised rate schedule that is to be sent out to the Public Works Committee for study.
- Mr. Tester: Is the department permitted to haul away refuse on a special contract - for instance, the Sheraton and Royal Lahaina Hotels?
- Mr. Sone: That is how it is operated now.
- Mr. Tester: Taking a smaller place, what do they pay?
- Mr. Fernandez: That is the area we will attack on this proposal we are submitting to the Public Works Committee. At present they pay on business rate of \$1.00 a month.
- Mr. Tester: How much do you say the County spends for refuse collection?
- Mr. Sone: \$148.00 and takes in about \$30.00.

- Mr. Yokouchi: I notice in the Wailuku district you have a total of 2,870 garbage accounts and in the Makawao district you have 539. Why is that discrepancy there?
- Mr. Fernandez: Population.
- Mr. Yokouchi: Does the Makawao district include Haiku, Paia, etc.?
- Mr. Fernandez: Yes, but a lot of people don't apply for the service.
- Mr. Young: On the Island of Lanai it is contracted out to a private individual. With an experience like that, what is your opinion if the whole County of Maui is put out on bid?
- Mr. Sone: If they are going to handle the whole thing, it will save the County money.
- Mr. Balthazar: I notice in this breakdown of personnel for the various districts of the road division, there seems to be quite a discrepancy in the Makawao district as compared to the Lahaina district. They have about a fifth road mileage of what we have in Makawao and yet percentage-wise they have more employees than we do. Could you explain that to us.
- Mr. Fernandez: It is very true that the personnel complement in the Makawao district has been rather low. However, under the new setup where the Office of the Highway Superintendent was established, we are able, whenever any emergency or whenever the need arises in any district, to take men or personnel as well as equipment and utilize them in whatever need arises. In so doing we find we have better efficiency and personnel as well.

Division of Automotive Services:

Mr. Howard Oshiro, Assistant Superintendent of Garages, read the report from his division as circulated to the members of the Charter Commission.

- Mr. Tester: These 224 pieces of equipment - I suppose it includes such things as lawn mowers?
- Mr. Oshiro: Yes.
- Mr. Crockett: Have you knowledge of any other departments of the County which has automotive equipment?
- Mr. Oshiro: I think there is one at the Water Board.
- Mr. Crockett: Your department does not maintain all the County departments?
- Mr. Oshiro: No. We do whatever we can for the Parks Department, Fire Department and Hospital.
- Mr. Yokouchi: Hospital - even the ambulances?
- Mr. Oshiro: No, only the trucks and pickups. I think Von Hamm-Young takes care of their ambulances.

- Mr. Crockett: In other departments the maintenances goes to private companies? You can just as well do all the work for the County?
- Mr. Oshiro: Not all of it. We do not have the manpower and facilities. Right now we have more equipment to work on than mechanics.
- Mr. Yokouchi: If you had the manpower, could we have a centralized shop?
- Mr. Oshiro: Yes, if we have a new shop with additional men.
- Mr. Yokouchi: Is it a handicap to have the Makawao personnel come to Wailuku?
- Mr. Oshiro: That is where we have to make a study.
- Mr. Yagi: Was there any study made in regards to land lease and lease of equipment where you do not require any maintenance but the firm that leases the equipment handles the upkeep? For example, tomorrow you sell all the County equipment and you have it on a lease basis. Would it be cheaper or much more expensive to the County?
- Mr. Sone: That is one study we have not carried through.
- Mr. Yagi: Was there any study made on combining equipment with the State? For example, if one bulldozer is idle, can either the County or State use it?
- Mr. Sone: In time of emergency they will lend us their equipment and we lend them ours. As to working areas, we have not discussed it.
- Mr. Yagi: The reason why I raised that is the fact that statement has been made that when and if they will have a new shop and provide such services, they will provide more men or more equipment. If that is the case, will we incur more expenses to the taxpayers? Maybe a study should be made.
- Mr. Friel: Have you ever found the feasibility in the economics of eliminating the County Agent on Molokai and having each division handle the affairs of that district?
- Mr. Sone: Right now the situation is such that we have not planned as such, but we have it in our minds. We may go into government radio service; then we will have communication that will be faster. We have not come to any conclusion.
- Mr. Yokouchi: At our previous meeting with Chairman Tam, one of our members questioned as to how your work could be better coordinated with the State. Do you have any ideas of the feasibility of consolidating the State and County highways?
- Mr. Fernandez: There has been considerable talk about that. The important factor in the entire thing is whether or not the State will take over the transfer of manpower, equipment and finances. But whichever area it goes, it is feasible.

- Mr. Balthazar: What about a contractual agreement with the State for the maintenance of State highways in this particular county?
- Mr. Yokouchi: The problem is different. The State highways are rather new and kept in good shape. Is there any advantage in having one body take care of all the maintenance? Maybe the State maintenance is a little different and even the work of the crew is different.
- Mr. Fernandez: The State highway system, I believe, is subsidized by the Federal government. Also they have received federal aid on the maintenance of those roads. Whether or not the counties would qualify on that I do not know.
- Mr. Balthazar: If we go for centralized purchasing, do you think your department would be the logical one to handle it?
- Mr. Sone: If we go into centralized purchasing, because we do the purchasing of the bulk materials.
- Mr. Young: Under the City and County of Honolulu Charter I notice there is a Department of Traffic with a Traffic Engineer. Is there any need for that in our charter?
- Mr. Sone: In that phase I believe that if the areas grow, and if the population grows and traffic increases, we would require an engineer like that to carry on. If we have one now, it will be perfect. Then we will be able to plan for the future and we can plan correctly. That is one area that should be given thought. Just by a committee it cannot work. It requires technical knowledge.

Mr. Crockett requested that the Research Assistant find out the following information so that the commissioners would know the details before deciding whether or not they should include centralized purchasing in the charter.

1. Total amount of material purchased last year and the percentage of purchases made by bidding (both formal and informal) and also by direct purchasing.
2. Percentage of those materials which pertain only to one department; for example, medicine, bandages, etc., purchased by the Central Maui Memorial Hospital and tires and parts of automotive equipments purchased by the respective departments.

NEW BUSINESS:

The Chair informed the members of the invitation from the Kahului Lion's Club to a dinner-meeting at the Hukilau on December 5th at 6:00 p.m.

ADJOURNMENT:

After thanking everyone for their presentations, the Chair adjourned the meeting at 4:25 p.m.

NEXT MEETING:

October 17, 1963, at 7:30 p.m., in the Board Chambers with
the Department of Education.

Respectfully submitted,

Harriette E. Miyamoto
HARRIETTE E. MIYAMOTO
Secretary