

MAUI COUNTY CHARTER COMMISSION

MINUTES

July 22, 1976

The special meeting of the Charter Commission called to discuss budgetary matters was presided over by Commissioner Joseph M. Souki, Vice Chairman, at 2:00 PM Thursday, July 22, 1976, in the conference room of Maui Electric Company.

Commissioners present:

1. Hideo Abe
2. Mrs. Margaret Cameron
3. Dr. Sanae Moikeha
4. Ralph Murakami
5. Allan Sparks
6. Joseph M. Souki,
Presiding Officer

Absent and Excused:

1. Edwina U. Bright
2. Catalino Agliam, Lanai
3. Stephen Petro, Molokai
4. Lloyd Sodetani

After determining that a quorum is present, Commission Vice Chairman Souki stated that the Commission budget for the period July 1 through November 30, 1976 is comprised of two parts - to wit:

Part I:

Staff and maintenance - Total budget \$6690.00 (see attached) had been submitted and approved by the Mayor on July 16, 1976. It also included an amount representing fringe benefits for staff which previously had not been included. Souki felt this was an oversight and should have been included in the original budget. Commission agreed.

Part II:

- A. Commission Meeting Expenses, and B. Educational Programs:
Total Budget - \$14,303.00

Commission discussed the various items included in the proposed budget, made some adjustments and arrived at the above figure. It was MOVED by Commissioner Cameron, duly SECONDED by Commissioner Allan Sparks that the proposed budget of \$14,303.00 be approved and sent to the Mayor for confirmation. MOTION CARRIED UNANIMOUSLY.

Other Business:

The sub-committee consisting of Comm. Abe and Sparks presented materials they had prepared for the educational program; Commission made some revisions and instructed committee to finalize and print. There was nothing further - meeting adjourned at 4:00 PM.

Respectfully submitted,

FOR THE COMMISSION:

(Signature)

CHARTER COMMISSION

COUNTY OF MAUI

2180 MAIN STREET (ROOM 24)
WAILUKU, MAUI, HAWAII 96793

SODETANI

July 16, 1976

Mr. Elmer F. Cravalho, Mayor
County of Maui
Kalana O Maui
Wailuku, Hawaii 96793

Dear Mayor Cravalho:

In accordance with our meeting on July 15, 1976, we are hereby submitting the following as the budget for our staff and office maintenance for the months of July through November, 1976. The total Commission budget will be submitted to your office to be included in your contingency fund.

<u>ITEM</u>	<u>MONTHLY RATE</u>	<u>TOTAL</u>
Salary	\$775.00	\$3875.00
Fringe (10%)	78.00	390.00
Travel	45.00	225.00
Office Rental	150.00	750.00
Office Equipment Rental	150.00	750.00
Office Supplies	60.00	300.00
Other:		
Xerox	50.00	250.00
Telephone	30.00	150.00
		<u>\$6690.00</u>

The description of the aforementioned budgetary items is attached. Thank-you for your positive consideration of our request.

Sincerely,

Edwina U. Bright
Edwina U. Bright
Chairman

RECEIVED

JUL 16 1976

MAYOR'S OFFICE

By _____

*Approved
7-16-76
Edwina U. Bright
Chairman
copy to Mayor's Office
w/ Mr. Cravalho
w/ Mr. [unclear]*

CHARTER COMMISSION

COUNTY OF MAUI

2180 MAIN STREET (ROOM 24)

WAILUKU, MAUI, HAWAII 96793

DESCRIPTION OF BUDGET ITEMS

1. Salary - A monthly payment for the administrative coordinator.
2. Fringe - A monthly payment complying with legal standards of granting the following benefits to hired personnel: Social Security, Unemployment Compensation, Temporary Disability and Workmen's Compensation.
3. Travel - Mileage costs encompassing traveling long distances for meetings on the island of Maui and in the performance of duties as requested by the Commission.
4. Office Rental - Rental of office space in the Maui Medical Group Building Annex.
5. Office Equipment Rental - Rental of chairs, desks and equipment.
6. Office Supplies - Paper, pencils, pens, tape, stationery, tape cassettes, steno and legal tablets and whatever else is needed to efficiently run the office.
7. Other -
 - a. Xerox - An allocation to permit the xeroxing of materials needed by the Commissioners and/or distribution to the public.
 - b. Telephone - A monthly payment of approximately \$15.00 for a business phone and an estimated \$15.00 a month for long distance calls.

CHARTER COMMISSION

COUNTY OF MAUI

BUDGET

JULY 1, 1976 - NOVEMBER 30, 1976

I. COMMISSION MEETING EXPENSES:

Travel:

Molokai/Maui/Molokai	1 x 36 x 10	360.00
Lanai/Maui/Lanai	1 x 32 x 10	320.00
Per Diem	2 x 10 x 30	600.00
Other Expenses:		
Auto mileage		<u>300.00</u>

1,580

II. EDUCATIONAL PROGRAMS:

Posters - 4 Sets		400.00
Publication Tabloid - 15,000 Copies		5000.00
Radio Spots:		
100 Spots)	KMVI	743.00
100 Spots)	No Cost KMVI	
100 Spots	KNUI	600.00
Newspaper Ads:		
Maui News - Four $\frac{1}{4}$ " Page Ads		620.00
Maui Sun - Four $\frac{1}{4}$ " Page Ads		560.00
Advertising Consultant		2000.00
Photographic Material		500.00
Travel:		
Maui/Hana/Maui	3 x 32 x 2	192.00
Maui/Lanai/Maui	3 x 32 x 2	192.00
Maui/Molokai/Maui	3 x 36 x 2	216.00
Per Diem	6 days x 9 x 30	1620.00
Car rental	4 @ 20	<u>80.00</u>

12,723

TOTAL 14,303